

AMERICAN CITIZENS SERVICES NEWSLETTER

The U.S. Embassy is transmitting the following monthly newsletter via its warden system as a public service to U.S. citizens in Mongolia. Please feel free to disseminate this message to U.S. citizens in your organizations or to other Americans you know.



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Ulaanbaatar, Con-
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News from Consular Section

At the end of May, Vice Consul Alissa Bibb arrived in Ulaanbaatar as the newest American member of the U.S. Embassy Consular Section.

This is Alissa's first post as a Foreign Service Officer. Previously, she was working in the field of study abroad, where she administered student exchange programs between the U.S. and the countries of the former Soviet Union.

The Consular Section has experienced a busy summer with huge increases in the number of Mongolians applying to study and work in the US, and also with thousands of American tourists arriving in Mongolia to enjoy Naadam and other summer tourism opportunities here.

Alissa and her family are settling into life in Mongolia and have been able to travel outside Ulaanbaatar to Baganoor, Khustai, and Kharkhorin. Alissa will be posted in Mongolia for two years, and hopes to have the opportunity to visit many other aimags in Mongolia and meet with our American Citizen residents of those districts.

Our ACS Clerk Batzaya has left the Embassy due to family conditions. Please welcome our new ACS Clerk Sarah!

In addition, the Consular Section would like to welcome Phil Cargile, who is our incoming Consular Section Chief. Phil will be arriving in Mongolia in mid-September, and is looking forward to working with you over the next 2 years.



New Schedule of Consular Fees Took Effect on July 13, 2010

The most notable change is that additional passport pages are now \$82. The following are highlights of the other fee increases:

- The total charge for a first-time passport book for an adult, including the application fee, security surcharge and execution fee— \$135.
- The total charge for an adult passport book renewal, including the application fee and security surcharge— \$110.
- The total charge for a minor passport book (age 16 and under), including the application fee, security surcharge and execution fee—\$105.
- Consular Report of Birth Abroad— \$100.
- Notarial and authentication services— \$50 for each service.

All applicants for new passports have the option of requesting 52 page passport books, and we recommend that those of you with frequent international travel request the bigger books to make it less likely you will need additional pages later on.

Consistent with U.S. law and State Department policy, U.S. Consular Officers may provide specific notarial services for any person regardless of nationality so long as the document being notarized is required for use within the jurisdiction of the United States.

Below is the list of notarial services that you can request from the Consular Section:

Acknowledgement of Execution

An Acknowledgement of Execution is used for legal agreements, business documents, etc. It is also used when more than two signatures are required on the document but all of the parties who must sign are not present. We can notarize (or acknowledge) only the signatures of those who are present to sign in front of us or appear in front of us and verify that they have signed the document.

Authentication of Signature

Authentication of signature is made on documents such as deeds, mortgages, contracts for sale of land and personal property, and powers of attorney.

Administration of Oath

An Administration of Oath is used on documents that require a sworn affidavit. This format cannot be used unless all persons who are to sign the document are present.

Certification of True Copy

A certified true copy is a document that has been verified as a complete and accurate reproduction of an original. A person seeking a certified copy of a document should present the original along with a copy.

Please note that we no longer certify copies of diplomas and transcripts for foreign nationals coming to the U.S. to study.

Fee: USD 50 per each notary service. All fees are payable in U.S. dollars, or Mongolian Tugrug at the Embassy's exchange rate. A combination of U.S. dollars and Mongolian Tugrug will not be accepted. US \$ banknotes issued before 1996 are not accepted, neither are torn US\$ banknotes. The Embassy does NOT accept payment by credit card.

Americans are Encouraged to take the FSOT in Mongolia

U.S. Embassy Ulaanbaatar will be administering the Foreign Service Officer Test in Mongolia in early October. American citizens interested in careers in the Foreign Service are encouraged to visit <http://careers.state.gov> to learn more about what the Foreign Service does and to register online for the test.

**The deadline for registering for the test
is September 20, 2010.**



•Pictures of Bayarjargal, a Mongolian star from the movie "Babies"

ATTENTION VOTERS !

This coming November, U.S. voters will elect 39 U.S. Senators and the entire House of Representatives. For overseas voters, the absentee voting process will be much easier, thanks in large part to a new law - the Military and Overseas Voter Empowerment (MOVE) Act - that the U.S. Congress enacted last year.

To vote absentee, U.S. citizens living overseas must be registered to vote, and must request an absentee ballot. You can accomplish both tasks by completing a Federally-issued combination voter registration application and absentee ballot request form known as the Federal Post Card Application, or FPCA. This form, along with State-by-State instructions, is available on the Federal Voting Assistance Program website at www.fvap.gov, or from the U.S. Embassy in Mongolia.

The new law gives U.S. citizens overseas the ability to request and receive absentee ballots electronically. Just send in a new FPCA with your email and/or complete fax number clearly written out. U.S. citizens who have changed their names, addresses, or email addresses, or who are infrequent voters, should also submit a new FPCA.

Be sure to follow your State's instructions carefully when completing the form and sending it to local election officials in the United States. Both the [FVAP website](http://www.fvap.gov) and the [Overseas Vote Foundation website](http://www.overseasvotefoundation.org) have wizards that assist you in completing and addressing the FPCA.

If you do not receive your absentee ballot after sending in your FPCA within a reasonable time period, notify your local election officials by phone or email. You can also use the Federal Write-in Absentee Ballot (FWAB) as a back-up emergency ballot. Check www.FVAP.gov.

The Federal Voting Assistance Program opened its 24 hour a day, 7 day a week call center. The call center makes voting information accessible to voters living in other time zones and ensures that all issues are addressed.

Voters can call 1-800-438-VOTE, email vote@fvap.gov or choose the online chat option at www.fvap.gov to accommodate an easy flow of absentee voting assistance and information. FVAP enhanced its existing service by teaming with the Navy's Global Distance 24 hour Support Center to respond immediately to emails, calls, faxes and online chat from military members, their families and overseas voters worldwide. Toll-free numbers from 67 countries to reach the call center are available on the FVAP.gov website.

As always, FVAP subject matter experts are available during regular business hours to handle issues of greater complexity.

A Message to American Communities and Organizations in Mongolia

The State Department strongly encourages American citizens living or planning to travel abroad to register your travel with the Department of State. Registration makes it possible to contact you if necessary, whether because of a family emergency in the United States or because of a crisis in the country you are visiting. Registration is a free service provided by the State Department, and is easily accomplished online at

<https://travelregistration.state.gov>.

Note that, in accordance with the Privacy Act, the Department of State may not release your information without your express written authorization. You should also fill out the emergency contact information section on your passport application and in your passport book. If something happens to you overseas, your passport is the first place local au-

We also advise leaving a detailed itinerary and copies of your passport biographical-data page with a friend or relative in the United States. For more information, please visit: http://travel.state.gov/travel/tips/tips_1232.html#residing

Once you have registered with the Embassy, you will receive e-mail announcements, Travel Warnings and other emergency notifications.

Travel Warnings and Alerts

[Korea, Democratic People's Republic of](#) 08/27/2010

[Mexico](#) 08/27/2010

[Afghanistan](#) 08/13/2010

[Israel, the West Bank and Gaza](#) 08/10/2010

[Mali](#) 08/06/2010

[Mauritania](#) 08/02/2010

[Uzbekistan](#) 07/22/2010

[Pakistan](#) 07/22/2010

[Chad](#) 07/09/2010

[Mexico](#) 08/28/2010

[Bolivia](#) 08/12/2010

[China](#) 07/30/2010

[Kenya](#) 07/22/2010

[Pacific Typhoon Season](#) 06/16/2010

For additional information about these travel warnings and alerts, please go to this site:

http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html

WONDERING IF THE FLIGHT IS ON TIME?

This website has virtually every flight in the world and is updated regularly. It has been used for MIAT and Korean Air flights and it has been accurate every time.

<http://www.flightstats.com/>

Upcoming Holidays

September 6—Labor Day

October 11—Columbus Day

Embassy Contact Information

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